

<b>School</b>	CCEPS	<b>Author</b>	E James
<b>Assessment</b>	Safe operations of site during pandemic	<b>Date:</b>	01/12/2021
<b>Next Review Date:</b>	As deemed necessary as per Government / PHE / DfE	<b>Version</b>	10th version
<b>Who could be harmed</b>	CCEPS pupils		
<b>Context</b>	Updated in case of LORT threshold being met 10% of a class = 3 pupils		



#	Risk Factor	Potential Consequence	Likelihood (1 to 5)	Severity (1 to 5)	Risk Rating	Risk Rating Low/Med/High	Potential Control Measures	Likelihood (1 to 5)	Severity (1 to 5)	New Risk Rating
1	<b>Diagnosed with coronavirus</b>	Transmission of infection due to member of pupil infected with COVID-19	3	4	12	<b>Medium</b>	Anyone diagnosed with COVID-19 should not attend school setting for the required isolation period as per the latest government guidelines Information sent out on weekly newsletter to follow the guidance To inform parents of clear notifying school procedures if they suspect that a pupil or famil member has Covid19 symtons and are self isolation. .	2	4	8

2	<b>Fitness to attend</b>	Due to an existing health condition an pupil is considered vulnerable.  A pupil is showing symptoms of coronavirus	5	4	20	High	If a pupil is showing symptoms of coronavirus they should be sent home and have a test. While they are waiting to be collected they will need to isolate. If they need the toilet they will use the staff toilet and that will be kept out of use until cleaned. A member of staff will stay with pupil and wear PPE. if the test is negative and the child is well they can return to school, if the test is positive then the NHS track and trace will follow up with them to let them know who they have to notify. Inform staff and log so that school can monitor patterns and links with pupils. If the pupils in school or class reach threshold to inform LORT. Letters and correspondence to send home regularly reminding parents of the advice.  A designated page on the web site is for COVID information that has been emailed or sent from WCC.	3	4	12
3	<b>Living with a person who is self-isolating,</b>  a person who is at increased risk or a person who is defined on medical grounds as extremely vulnerable.	Due to living in the same household as someone with an existing health condition and is considered vulnerable as per government guidance	4	4	16	High	Anyone living with a person who is at increased risk of severe illness, or an extremely vulnerable person who is shielding from Coronavirus (Covid-19), should stringently follow the guidance on social distancing.	1	4	4
4	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s)  <b>- whilst travelling to school</b>	Close proximity to infected people  Breathing in droplets in the air  Touching contaminated surfaces	4	4	16	high	Pupils should be encouraged to walk to school where possible. Pupils should avoid travelling to school on public transport where possible. Pupil travelling on public transport should be encouraged to use face covers.  Pupils should travel in separate vehicles to and from school wherever possible.	1	4	4
5	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s)  <b>- entering school building</b>	Close proximity to infected people  Breathing in droplets in the air  Touching contaminated surfaces	4	4	16	high	Parents to drop off pupils at the gate using a one way system to enter the building. Pupils are to use designated classroom entrances to limit the access points. Pupils to enter classrooms directly from the outside where possible.	1	4	4

6	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) access and egress  - staircases, lifts, pedestrian routes	Close proximity to infected people  Breathing in droplets in the air  Touching contaminated surfaces	5	4	20	High	Staff to Encourage good hygiene - washing hands, hands for coughs and sneezes, cleaning of regular touch points	1	4	4
7	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) access and egress  - classrooms - School site	Close proximity to infected people  Breathing in droplets in the air  Touching contaminated surfaces	5	4	20	High	Review the need for any additional soft furnishings and soft toys Handsanitiser to be provide at the entrance of each classroom to be used on entry by all pupils and staff. <b>Pupils encouraged to use soap and water as proven to be better protection.</b> All classrooms are to be thoroughly cleaned each day follow the COVID-19: cleaning of non-healthcare settings guidance ( <a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings</a> ) Staff will do a mid day cleaning - tables, surfaces of their class rooms. Inform DB if any cleaning materials are needed - monitored weekly. Cleaners with detailed check lists so not to miss anything.  Cleaning stations check list checks and resources stocked daily.  Where possible all spaces should be well ventilated using natural ventilation (opening windows). <b>Classrooms to monitor air flow</b>  Use outdoor space for outdoor education, where possible, as this can limit transmission and more easily allow for distance between children and staff	2	4	8
8	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) when using  - eating and drinking facilities	Close proximity to infected people  Breathing in droplets in the air  Touching contaminated surfaces	5	4	20	High	Children should clean or sanitize their hands before entering.  Allow sufficient time for cleaning before each class / group enters the dining hall.  Same LSA to be used by each class on subsequent days.	1	4	4
9	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) during  - breaktime / lunchtime	Close proximity to infected people  Breathing in droplets in the air  Touching contaminated surfaces	1	4	4	low	No additional measures in place	1	4	4

10	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) when using <b>welfare facilities</b>  - <b>toilets and wash areas</b>	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	2	4	8	Medium	No additional measures in place	2	4	8
11	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) when  - <b>exposed to other pupils</b>	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	5	4	20	High	Ensure that staff are aware of children that are close contacts so if cases are positive we can monitor links and patterns. Clean surfaces that children and young people are touching, such as toys, books, desks, doors, light switches more regularly than normal. Pupils to frequently wash their hands with soap and water for 20 seconds and dry thoroughly as per government guidance on hand cleaning	2	4	8
12	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) when  - <b>exposed to school staff / other pupils</b>	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	5	4	20	High	Ensure that children and young people can clearly be identified to groups at all times each day, and different groups are monitored so that if staff are exposed we can easily and quickly identify pupils they will have been in contact with.  Clean surfaces that children and young people are touching, such as toys, books, desks, doors, light switches more regularly than normal.  Staff to frequently wash their hands with soap and water for 20 seconds and dry thoroughly as per government guidance on hand cleaning  Site staff should work where possible outside or where children are not located.	2	4	8
13	Exposure to COVID-19 virus through contact with contaminated person(s) or surface(s) through working practice  - <b>Shared equipment</b>	Close proximity to infected people Breathing in droplets in the air Touching contaminated surfaces	5	4	25	High	Equipment to remain in the classroom and sharing of equipment to be kept to a minimum.  Maintain good hygiene measures, regular handwashing. Clean and sanitise equipment regularly.  Equipment shared amongst classroom to clean between use	2	4	8

14	Increased risk to health due to <b>reduced first aid arrangements</b> caused through staff reductions (e.g. through isolation, travel restrictions and NHS)	Delays in administering point of injury medical treatment. N.B. The primary responsibility is to preserve life and first aid should be administered if required and until the emergency services attend.	4	4	16	High	There will always be a first aider on the site First aid orange bags in all class areas. PPE equipment in all cleaning stations gloves, aprons and masks.  First aid station and office complete (face shields) PPE equipment if needed	1	4	4
15	<b>Diagnosed with coronavirus during the day.</b>	Infected  Other staff / pupils infected	3	4	12	Medium	If pupil or any member of staff develops symptoms during the day, they will ALL need to leave site, after informing the SLT member on duty. Use of staff toilet - no entry sign to be placed on toilet so no one else has access to it until the pupil is collected and the room has been deep cleaned. Room that the pupil has had contact in will be deep cleaned at the next convenient time. Mid -day or end of day. To review use of resources that have been used to limit contamination.	3	4	9
16	<b>Increased risk of children due to removal of bubbles and return to whole school activity</b>	Identification of Pupils close contact	4	5	20	High	Remove class bubbles Adhere to guidance and restrictions, to monitor the number of cases closely - currently significantly reduced. Increased vaccination of parents and adults reducing the spread and the severity of covid when caught.  Review provision of clubs regularly	3	3	9
17	Potential negative impact on <b>Mental health and well being</b> due to the ongoing affects of pandempic and return to school.	Stress and anxiety returning to school	4	4	16	Medium	Regular engagement with parents regarding school procedures. Activites within the school day focussing on well being and mental health. School attendance is compulsory. Staff to continue to monitor pupils well being throughout the school day. Staff supporting parents if needed.	1	4	4

To be reviewed at the end of each week by the head teacher and the health, safety governor and health and safety staff rep. You should review your risk assessment if you think it is no longer valid or if there are any significant changes to the hazards.

