

## PTFA Meeting Monday 8<sup>th</sup> November 2021 at 8.15pm

Online call held via Zoom

### 1. Attendees

Present: Anna Woodford, Matt Morris, Lizzie Faulks, Kirsten Emson, Nicky Kirk, Jodie Poole, Sarah Guilder, Pippa Raeside, Jo Southworth and Oli Stokes.

Apologies:

### 2. Christmas Fayre – 3.20pm on 3<sup>rd</sup> December 2021

- a. The fayre will be run outside. As it will be dark, there is a concern around lighting. Oli and Ade will support a request floodlighting
- b. Gazebos, Oli (two), Sarah (two), John (possible two), Matt (one) and Pippa (one) may be able to provide gazebos.
- c. If the weather is okay, the fayre will be held on the paved area outside the school reception.
- d. In case of poor weather, stalls will be placed under cover in front of the classrooms and spread-out around the various covered areas. Windy weather may preclude the use of gazebos. Sarah to see if we can use heavier tables and tie gazebos to the building/fences to weight down gazebos/tables.
- e. Stalls:
  - i. Seven class stalls
  - ii. Teddy Tombola
  - iii. Bottle Stall
  - iv. Festive Sweet box stalls (that must be checked for inappropriate sweets)
  - v. Festive Sweetie Cone Stall
  - vi. Guess the name Festive Teddy
  - vii. Guess the weight of the Festive cake
  - viii. Festive Sweetie Cones
- f. Games
  - i. Pin the nose on Rudolph
  - ii. Frosty Snowball game
  - iii. Splat the festive rat game
  - iv. Hook the festive duck game
- g. Refreshments: Mulled wine stall. Slow cookers can be used to keep the wine warm.
- h. Child will bring in decorated jam jars
- i. Non-uniform days for donations will be set-up 19<sup>th</sup> November (Decorated Jam Jars), 26<sup>th</sup> November (Teddies) and 3<sup>rd</sup> December (Bottles)
- j. Matt to source £20 per stall in silver as a float
- k. If we can't use the school safe, Oli has a safe that could be used until Matt can pay the money into the bank.
- l. Anna, Oli, Jodie and Pippa can help set-up for fayre on the 3<sup>rd</sup> December from 1pm onwards.
- m. Stories with Santa will replace the grotto again this year. Cadbury's selection boxes (at £1 each) could be provided with the ticket cost of £3. The money will be collected via

PTFA Events website. Sarah to order the 230 Cadbury selection boxes. Stories to be confirmed at a later date.

- n. Jodie will look into prizes for the games, that are environmentally friendly, where possible, such as pencils, or temporary tattoos. Around 300 will be needed. Stalls will be priced at 30p each.
  - o. Matt will create the 100 sweetie cones and they will be sold at £1 each.
3. *Halloween Disco*
- a. The chair thanked those who volunteered, in particular those on the committee who were subject to inappropriate comments.
  - b. A letter will be sent out to the school parents to address the situation.
4. *Meeting closed at 10.25pm.*