



CHADDESLEY CORBETT ENDOWED PRIMARY SCHOOL
FULL GOVERNING BODY

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Dear Governor

A meeting of the Governors of Chaddesley Corbett Endowed Primary School will be held at the school on Tuesday 5th March 2018 at 6pm.

AGENDA

Item No.	Topic	Time allowed
1	Apologies (Governors should submit any apologies to clerk as far in advance as possible) Please email ymb2@chaddesleycorbett.worcs.sch.uk if you are unable to attend.	
2	Welcome. Declaration of interests (Governors should disclose any new interests related to our agenda) If anything has changed since the Governor filled out their form or something on this agenda raises a conflict.	
3	Items to be raised under 'Any other business' If there is something that you would like to discuss during the time allowed for item 20, please declare it at this point, so that the time for item 20 can be managed.	5 mins
4	Agree minutes from meeting held 4 December 2018. (Governors should read the minutes of the last meeting prior to the meeting and ensure any actions attributed to themselves are completed) Please read the minutes from the last FGB meeting on the Grovetech drive before the meeting. You'll find them under CCEPS-FGB/Minutes 2018.	5 mins
5	Matters arising from the previous minutes (not dealt with below)	10 mins
6	Report from Head teacher Headteacher report and review of performance data (SDP priority 1/2) (EJ) (Governors will receive access on the cloud platform to the report by 25/2/19 and should send questions to the clerk so that the HT can ensure these are answered in full at the meeting. Governors should look at the SDP so that we can satisfy ourselves that we are making good progress towards our objectives, and that we are getting enough information to be able to judge this). The HT report and SDP can be found in their respective folders at GROUPS/CCEPS Governors/CCEPS-FGB	15 mins
7	Standing Items: staff well-being (EJ) including proposal for exit interview strategy (PM) ; safeguarding (JA) ; SEND (PM)	15 mins
8	Reports from Committees: <u>Resources Committee report</u> – includes review of financial position/SFVS/next year's budget (SDP priority 3) (SC) (Governors will find the report on the platform by 25/2/19 and should read before the meeting)	10 mins



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	<p><u>Teaching and Learning Committee Report</u> – includes SDP focus 4, curriculum development; 3, improvements in writing; 2, KS1 maths. (SDP priority 1/2) (JP) (Governors will find the report on the platform by 25/2/19 and should read before the meeting)</p> <p><u>Data Panel meeting report</u> (SDP priority 1-2) (PM) (Governors will find the report on the platform by 25/2/19 and should read before the meeting)</p>	10 mins
	<p><u>Data Panel meeting report</u> (SDP priority 1-2) (PM) (Governors will find the report on the platform by 25/2/19 and should read before the meeting)</p>	10 mins
9	Review of recruitment process including staffing restructure confirmation (SDP priority 3) (PM) (Governors may wish to look at advice on our Key/School Bus for Governors membership site regarding staffing structures)	10 mins
10	Admission arrangements for 2020 (JC) to include confirmation that February deadlines for publication of arrangements and appeals timetable will be met. (Governors may wish to read the details on our website www.ccschool.co.uk)	5 mins
11	Consideration of Ofsted's new inspection framework (Governors may wish to read about the four new judgements and the curriculum focus via SchoolBus, Key for Govs or NGA membership sites) (SDP all targets impacted) (JE)	10 mins
12	Review of Equality Information and Objectives (Governors should look at what is published on the school website plus the relevant policy documents which are on the cloud platform and were amended recently – we will ratify at our meeting) (PM) (SDP focus 1)	5 mins
13	<p>Policies</p> <p>Policies – Governors should read amended policies available on the cloud platform so these can be signed off formally at our meeting) (Assessment/Access/Capability/Complaints/Safeguarding/Staff discipline)</p> <p>On Grovetech - Groups/CCEPS Governors/ CCEPS-Policies</p>	10 mins
14	Governor training (PM) - Governors should ensure that they have completed the induction suite on Learning Link or completed off site training for this. Governors must complete their safeguarding training (Safeguarding- the governors' role on Learning Link or Babcock Prime off site evening course) by next term as courses have been amended to take up new changes to regulations. <u>Only governors who have done safeguarding training in this academic year need not do this- they must provide evidence of completion to Yolande</u> (Yolande is compiling our list of relevant training governors have completed in the last three years – please advise her what you wish recorded at our 5/3/19 meeting or prior to)	5 mins
15	ESGA update and report from link governor for governance development (PG)	15 mins
16	Academisation.	15 mins
17	Governor visits (Governors should read Headline documents and	10 mins



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	consider their own visiting schedule)	
18	Correspondence	5 mins
19	SDP and meeting effectiveness review	2 mins
20	Any other business- items agreed above Items logged and agreed in item 3, above.	15 mins
21	Confirmation of date / time of next meeting	

3 hours 7 minutes

25/01/19