



**CHADDESLEY CORBETT ENDOWED PRIMARY SCHOOL
FULL GOVERNING BODY**

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Dear Governor

A meeting of the Governors of Chaddesley Corbett Endowed Primary School will be held at the school on Tuesday 4th December 2018 at 6pm.

AGENDA

Item No.	Topic	Time allowed
1	Apologies (in writing / by email before the meeting if possible please) Please email ymb2@chaddesleycorbett.worcs.sch.uk if you are unable to attend.	
2	Welcome. Declarations of Interest. If anything has changed since the Governor filled out their form or something on this agenda raises a conflict.	
3	Items to be raised under 'Any other business' If there is something that you would like to discuss during the time allowed for item 14, please declare it at this point, so that the time for item 14 can be managed.	5 mins
4	Agree minutes from meeting held 18 September 2018. Please read the minutes from the last FGB meeting on the Grovetech drive before the meeting. You'll find them under CCEPS-FGB/Minutes 2018.	5 mins
5	Matters arising from the previous minutes (not dealt with below)	10 mins
6	Report from Head teacher The Head's report will be uploaded to the Grovetech drive CCEPS-FGB/HTRReport2018 by Monday 26 th November. Governors should read through the report and submit any questions that they would like the Head to answer via the clerk, email ymb2@chaddesleycorbett.worcs.sch.uk deadline for Governors questions = 4pm Thursday 29 th November. This is to allow the Head time to look into matters and have the answers ready for the FGB meeting. All Governors are encouraged to ask questions.	15 mins
7	Standing items. safeguarding; staff well-being ; chair's actions; governor training; health and safety.	15 mins
8	Reports from Committees: Resources Teaching and Learning HT Appraisal All copies of minutes from committee meetings, reports	10 mins 10 mins 2 mins



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	following visits should be available on the Grovetech Drive by 28 th November 2018 at the latest. This is to allow all Governors the time to read them before the meeting.	
9	Policies The copies of policies to be approved and adopted this evening can be found on the Grovetech drive under CCEPS-FGB/Agenda2018/Agenda & Papers 4th December 2018. Before the meeting, Gobs need only read those attributed to the committee they sit on or attributed to FGB in our scheme of delegation.	10 mins
10	ESGA update and report from link governor for governance development (PG)	15 mins
11	Academisation.	15 mins
12	Governor visits Any reports or paperwork emanating from visits to be uploaded to Grovetech drive under CCEPS-FGB/Agenda2018/Agenda & Papers 4th December 2018; to afford Governors the chance to read them before the meeting.	10 mins
13	Clerk to the Governors	5 mins
14	Correspondence	5 mins
15	Any other business- items agreed above Items logged and agreed in item 3, above.	15 mins
16	Confirmation of date / time of next meeting	

2 hours 27 minutes

10/11/18