



Minutes Of The Meeting Of The Board of Governors for Chaddesley Corbett Endowed Primary School

3-7-18 at 6-10pm

Present: J Cooper. P McMeeking. S Challoner. J Attwood. L Campbell. E James. M Kirk. J Pugh. A Hipkiss M Tunnicliffe Observer guest : K Limm

Welcome made by chair JC.

Apologies from L Spurgeon.

Minutes of previous meeting and matters arising. Minutes agreed and signed by JC. Matters arising covered in later agenda items.

Strategic Direction : SDP re Ofsted.

EJ presented a reduced version headlining the main SDP responses to Ofsted commentary, as requested by governors at last meeting. Governors appreciated the format and clarity, and requested any future report be delivered in similar form. This was a matter arising from minutes of last meeting. Key Priorities 4.1-4.8. A governor questioned timing of SDP and whether it should be in line with financial year. EJ explained that KS1 /2 data information was needed in order to ensure correct priorities.

Headteacher report (see attached) and questions.

EJ report had been read by governors in advance and questions tabled as follows:

Admissions and leavers – a governor asked “ what is the status of the nursery for September”

Response: moving to maintained as voted for by governors, numbers low currently but anticipated to rise. A governor asked “ have we maintained records for leavers and reasons?” EJ affirmed and recorded four leavers, one to private school, three to relocation.

Attendance: a governor asked how attendance figures compared to last year and whether action had been taken by WCC against parents. EJ confirmed improved attendance but new category for PNA has reduced recorded impact of school data. Action has been taken against one parent.

LAC: link governor has resigned. New decision by governors required next term at new committee meeting.

PPG: Review completed 10/17. New PP governor to be appointed.

Achievement and standards: A governor asked if the results of the recent NFER tests had arrived. EJ advised governors would see data when it arrived. A governor questioned the predicted SATS results for KS2. EJ confirmed data from progress meetings and advised assessment grades from staff suggested targets would be met with 80+ % of KS2 at ARE.

Effectiveness of leadership and management: A governor asked what impact the new Challenge Partnership programme was having. EJ outlined the steps already completed for 3 SLT members and the upcoming reviews they would carry out in various schools around the UK.

Progress against SDP: governors discussed the summary document and approved improvements shown. EJ will bring updates to first Sept meeting. A governor asked why the board was not reviewing the plan in entirety. EJ and JC confirmed summative external SATS data not yet received.

CPD: A governor requested expansion on meaning of term “consolidation” in report. EJ responded that it indicated revision of the large amount of training completed this year. A governor asked if any staff were on post grad qualification programmes. EJ confirmed not. A governor asked how this **was** moving us towards strategic priority 4.3 which aims to get staff involved in action research. EJ confirmed projects linked with CPD.

Safeguarding : see attached. Link governor noted from her visit that some staff were unsure about Prevent and CSE. EJ confirmed training on 3-9-18. Governor would revisit.

Calendar: governors pledged to attend all events.

Finance committee report. JC

See attached. No questions. Strategic priority 4.8.

Standards report . PM.

See attached SEND review. Strategic priority 4.1/2

Governors noted alignment of new systems, having senior teacher carrying out support in class rather than extraction, with Ofsted requirements.

H and S report. AH priority 4.8

See attached. No questions.

Safeguarding report JA priority 4.8

See attached. No questions.

Feedback from governor visits. Priority 4.1-4.8

Visit reports on visits for safeguarding, data, pupil voice, parent engagement, literacy, Ofsted action plan and H and S received. No questions. Noted two new governor visits showed purposeful atmosphere. EJ asked to ensure staff are briefed on these.

Governance. PM. Priority 4.6

ESGA report attached. Report from PM on attendance at NGA conference and distribution of attendant materials. Clerk directed to update skills audit. EJ explained new School Bus website use for policy review. A governor asked if all governors now have access to School Bus, NGA, Learning Link and Key. New governors to be linked by PM. PM agreed induction and refresher on strategy. See attached governor self, board and chair review data now compiled from audit returns. Results will form part of SDP for governance. See attached governor response to Ofsted commentary which shows how governors are taking up the challenge. PM requested that all new governors complete induction modules by end of September. Governors reminded of NGA membership link.

AOB : JP agreed to research academisation and present at next FBG meeting. MK agreed to look at alternatives to G Drive for data storage for governors, as this was not working well.

Date of next meetings

10-9-18 and 17-9-18

Minutes by P McMeeking in absence of clerk.