



## CHADDESLEY CORBETT ENDOWED PRIMARY SCHOOL NEWSLETTER – 11<sup>th</sup> NOVEMBER 2013



Securing the Future, Shaping the Future

### **Morning drop off and onsite parking**

Only parents/carers of Nursery and Reception children should be parking in the lower playground in the mornings.

We have noticed an increasing number of parents parking and the congestion is raising health and safety concerns. Parking passes for those entitled to park in the morning will be issued this week.

All children in Years 1 to 6 should be dropped off in the designated drop off areas from 8.30am in the morning. Staff will be outside in the drop off areas and the playground is supervised from 8.30am.

On wet mornings, children should come straight into school from 8.30am.

### **Parents school access**

There is a fine balance making you as parents, feel welcome to come into school whilst keeping our children safe.

We have noticed an increasing number of parents in the corridors in the morning before the start of school. As they have not come in through the main entrance, it appears that they have entered the building via the children's cloakroom entrances. This poses a significant safeguarding risk. We cannot allow unidentified adults to be in school at any time of the day.

The parents of Reception children who arrive at school on time are allowed into school in the morning. Reception Class has its own separate entrance.

All parents should come to the school office to sign in before they come into school. Staff are generally not available in the morning but can be seen informally on the playground after school.

### **Hot Lunches and Christmas Lunch**

Please keep an eye out for the letter re. Christmas Lunch on 18<sup>th</sup> December 2013. Once we have a copy of the menu from Shire Services, we will post it on the Parents page of the website [www.ccschool.co.uk](http://www.ccschool.co.uk) Please see below for examples of when to pay. If food is not ordered in advance, unfortunately, there will not be enough food available.

<u>Food required</u>	<u>Payment due cash/cheque</u>	<u>Payment due online (by 12pm)</u>
w/c 25/11/13	Monday 18 <sup>th</sup> November	Wednesday 20 <sup>th</sup> November
w/c 02/12/13	Monday 25 <sup>th</sup> November	Wednesday 27 <sup>th</sup> November
w/c 09/12/13	Monday 2 <sup>nd</sup> December	Wednesday 4 <sup>th</sup> December
Christmas Lunch	Monday 2 <sup>nd</sup> December	Wednesday 4 <sup>th</sup> December

- If you would like your child to have hot lunches, please ensure that you send your order and payment into school on Monday mornings.
- Please put your payment in an envelope clearly marked with your child's name, the dates that you want your child to have a meal and the total amount due enclosed.
- If you are paying by cash, you must enclose the correct amount as change cannot be given. If you are paying by cheque, please make payable to Shropshire Council.
- Hot lunches can be paid for in advance via our online payment facility Payments4Schools.
- You can pay for as many weeks as you wish online.
- If you are paying online and do not want lunch every day, please send a brief email to [office@chaddesleycorbett.worcs.sch.uk](mailto:office@chaddesleycorbett.worcs.sch.uk) with your child's name, class and the dates that you want food for e.g. Tues 5/11, Wed 6/11, Wed 13/11.

## **Children in Need and Pirate Fancy Dress Friday 15<sup>th</sup> November**

Don't forget your Pirate fancy dress costumes for this Friday. We will also be collecting for Children in Need on Friday.

### **Payment4School (Payments online)**

- A reminder that trips, hot lunches, milk, music lessons and uniform can be paid for online. It is an easy way to make payments and means no more having to find the right change, find an envelope or wonder who to make a cheque payable to – give it a go!
- If you need any help with the payment process please call in at the school office where we can give you further guidance.
- The link for making a payment online is:-  
[https://www.civicaepay.co.uk/Worcestershire/webpay\\_publicP4S/webpay/default.aspx](https://www.civicaepay.co.uk/Worcestershire/webpay_publicP4S/webpay/default.aspx)

### **Newsletters via email**

- As an ECO school, we are always looking for ways to be greener, will you help us?
- Please go to our website [www.ccschool.co.uk](http://www.ccschool.co.uk) and sign up for our newsletter by filling in the contact details at the bottom of the page.
- We will set you up in our Newsletter group and we will endeavour not to send you paper copies once you have registered.

### **Dates for your diary**

Tuesday 12 <sup>th</sup> November	Year 2 Samuel Pepys and Fire of London Workshop
Thursday 14 <sup>th</sup> November to	
Wednesday 20 <sup>th</sup> November	Book Fair - Pirate theme. Fancy Dress 15 <sup>th</sup> November
Thursday 28 <sup>th</sup> November	Year 3 Trip to Bishopswood Centre
Thursday 5 <sup>th</sup> December	Year 5 Trip to Hartlebury Castle
Friday 6 <sup>th</sup> December	PTFA Christmas Fayre 5pm – 8pm
Tuesday 10 <sup>th</sup> December	Nursery and Reception Trip to Bodenham Arboretum
Tuesday 17 <sup>th</sup> December	Reception and Year 1 Nativity Play 9 am School Hall
Wednesday 18 <sup>th</sup> December	Years 2,3,4,5 and 6 Carol Service 6pm-7pm School Hall
Thursday 19 <sup>th</sup> December	Christmas Parties
Friday 20 <sup>th</sup> December	Break up for Christmas
Tuesday 7 <sup>th</sup> January	Return to School
Friday 24 <sup>th</sup> January	Whole School Theatre Trip, Snow White

And finally...

Today, we have welcomed back Mrs Wood. From today Mrs Burgess is starting her phased return. I am sure that you will join me in welcoming them both back and wishing them well.

Mrs Shackleton  
Acting Headteacher

Platform 4 ¾ Afterschool Club 3.00pm – 4.45pm  
Tel: 01562 777312  
Email: [office@chaddesleycorbett.worcs.sch.uk](mailto:office@chaddesleycorbett.worcs.sch.uk)  
Website: [www.ccschool.co.uk](http://www.ccschool.co.uk)

