



# CHADDESLEY CORBETT ENDOWED PRIMARY SCHOOL NEWSLETTER – 20<sup>th</sup> SEPTEMBER 2013



## **Welcomes**

We welcome Evie Law who has just joined our Year 6 class and wish her every success in her learning and friendships.

We are also pleased to welcome back Ms Rose as a Lunchtime Supervisor following a prolonged absence, and to welcome Mrs Williams who has been appointed as a relief Lunchtime Supervisor.

## **Mr. Hawthorn**

As you know, I am booked in for an operation on 14<sup>th</sup> October. I will be absent for approximately 6 weeks. In order to cover this, Mrs Shackleton the Assistant Headteacher at Hagley Primary School is being seconded as Acting Headteacher for 2 ½ days per week to fulfil key roles covered by myself.

Mrs Shackleton will be on site on Monday mornings, Thursdays and Fridays. The rest of the week will be covered by Mrs Wood, our Assistant Headteacher. Please bear in mind that Mrs Wood is also class based, so will not be able to respond immediately to some requests. If you need an appointment with the Headteacher, it would be best to book this on Thursday afternoons when Mrs Shackleton is available. I am sure you will welcome her and support her in my absence.

Just to remind you, if you wish to talk to somebody about your child, the procedure to follow is:

1. Speak to the Class teacher. Staff are generally available at the end of every day on the playground. If you do not pick up at the end of the day, please ring the Office and ask to speak to your child's teacher on the phone or to ask for an appointment to see the relevant teacher.
2. If having spoken to the teacher you still have outstanding concerns, please make an appointment via the Office to speak to the relevant Phase leader.  
Reception to Year 2 Phase leader is Mrs Martin and Year 3 to Year 6 Phase leader is Mrs Barley.
3. If having spoken to the Phase leader, you wish to take it further, please make an appointment to see our Assistant Head, Mrs Wood.
4. If you still do not feel that the matter has been handled to your satisfaction, please make an appointment to see the Headteacher via the Office.

## **MacMillan Coffee Morning**

A reminder that Year 4 are hosting a coffee morning in aid of Macmillan Cancer Support on Wednesday 25<sup>th</sup> September from 9 am onwards. Come along and have a coffee, a chat and some cake. A good opportunity to meet other parents. If you are able to donate a cake / cakes, please bring these into school on Tuesday 24<sup>th</sup> September. Thank you.

## **Naming Uniform**

Please make sure that all items of uniform are named. This will improve the likelihood of discarded items being returned to you. Could we also request that you periodically check the uniform that you are washing/ironing to ensure that it is actually your child's garment. To many children, a jumper is a jumper and they may not stop to check that it is actually theirs.

## **Reminder**

Please could we remind you that children with long hair should have their hair tied back when at school with a plain bobble or clips, rather than big flowery headbands, or worn loose. Nail varnish should not be worn and jewellery is limited to stud earrings. Earrings must be removed for all forms of PE.

## **Office opening hours**

Please may I remind you that the office opening hours are 8.30am to 4pm, we will not deal with payments, requests for uniform etc after 4pm.

We do not monitor incoming text messages, so please do not assume that because you have sent us a text it has been received. It is better if you email the office email address [office@chaddesleycorbett.worcs.sch.uk](mailto:office@chaddesleycorbett.worcs.sch.uk) or leave a message on the answer phone.

## **Hot Lunches**

A reminder that hot lunches from September **will be £2.10 per child per day**.

If you would like your child to have hot lunches, please ensure that you send your order and payment into school on Monday mornings. Meals must be paid for in advance. Please put your payment in an envelope clearly marked with your child's name, the dates that you want your child to have a meal and the total amount due enclosed. If you are paying by cash, you must enclose the correct amount as change will not be given. Hot lunches can be paid for in advance via our online payment facility Payments4Schools. If you are paying by cheque, please make payable to Shropshire Council. You can pay for as many weeks as you wish but you must clearly indicate the dates on the envelope.

## **Payment4School (Payments online)**

A reminder that trips, milk, music lessons and uniform can be paid for online. It is an easy way to make payments and means no more having to find the right change, find an envelope or wonder who to make a cheque payable to – give it a go! If you need any help with the payment process please call in at the school office where we can give you further guidance. The link for making a payment online is:-

[https://www.civicaepay.co.uk/Worcestershire/webpay\\_publicP4S/webpay/default.aspx](https://www.civicaepay.co.uk/Worcestershire/webpay_publicP4S/webpay/default.aspx)

## **Annual Theatre Trip**

On Friday 24<sup>th</sup> January 2014 we will be heading off to the Birmingham Hippodrome to see "Snow White". The cost of the ticket will be £12.00 per child; however the transport costs will be covered by the PTFA.

## **Dates for your diary**

Wednesday 25 <sup>th</sup> September	MacMillan Coffee Morning 9 am onwards
Friday 27 <sup>th</sup> September	Harvest Festival at St Cassian's Church at 2.00pm
Tuesday 1 <sup>st</sup> October	The Animal Lady
Monday 7 <sup>th</sup> October	Tempest Photography – Individual and family photographs
Friday 11 <sup>th</sup> October	PTFA event. Flip & Dippy 6.30pm – 8.30pm
Wednesday 16 <sup>th</sup> October	Parents Evening 4.00pm – 6.00pm
Thursday 17 <sup>th</sup> October	Parents Evening 6.00pm – 8.00pm
Thursday 24 <sup>th</sup> October	Year 4 Trip to Warwick Castle
Thursday 24 <sup>th</sup> October	Break up for half term
Thursday 24 <sup>th</sup> October	PTFA Halloween Discos
	<u>Reception, Year 1, Year 2</u> 5pm – 6pm
	<u>Years 3, 4, 5 and 6</u> 6.15pm – 7.15pm
Friday 25 <sup>th</sup> October	Teacher Education Day (school closed to the children)
Monday 4 <sup>th</sup> November	Return to School
Thursday 14 <sup>th</sup> November to	
Wednesday 20 <sup>th</sup> November	Book Fair
Friday 6 <sup>th</sup> December	PTFA Christmas Fayre 5pm – 8pm
Monday 16 <sup>th</sup> December	Reception and Year 1 Nativity Play 9 am School Hall
Tuesday 17 <sup>th</sup> December	Reception and Year 1 Nativity Play 9 am School Hall
Wednesday 18 <sup>th</sup> December	Years 2,3,4,5 and 6 Carol Service 6pm-7pm School Hall
Thursday 19 <sup>th</sup> December	Christmas Parties

James Hawthorn  
Headteacher

Platform 4 ¾ Afterschool Club 3.00pm – 4.45pm

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Website: [www.ccschool.co.uk](http://www.ccschool.co.uk)

